



Oxford House Chapter Meeting Minutes - Chapter _____

Date:		Start Time:		Meeting Purpose:	
Chapter Officers			House		House
Chairperson					
Vice Chair					
Secretary					
Comptroller					
Treasurer					
HSC Chair					
Guests:			Absent:		
Secretary Report					
Approval of Minutes as Read: Y / N					
Corrections:					
Treasurer Report					
Beginning Balance:		Total Expenses:		Total Deposits:	
\$		\$		\$	
Ending Balance:					
\$					
Comments :					
Comptroller Report					
House	Bal. Dues	Bal. Loan	House	Bal. Dues	Bal. Loan
	\$	\$		\$	\$
	\$	\$		\$	\$
	\$	\$		\$	\$
	\$	\$		\$	\$
	\$	\$		\$	\$
	\$	\$		\$	\$
Comments:					
Chapter Chairperson Report					

Oxford House Chapter Meeting Minutes - Chapter _____

Chapter Vice Chair Report

Chapter House Services Report

Old Business

List Items and Action Taken:

New Business

Time Adjourned _____ Secretary Signature _____